

**RULES AND REGULATIONS FOR THE RESERVATION AND  
USE OF THE HIGH PLAINS COMMUNITY CENTER PAVILION AREAS**

1. Cars are not allowed in the pavilion area except for necessary loading or unloading of supplies. Cars must be kept off the open field areas. The only place cars are permitted to park for the Rotary/Cuzzocreo Memorial Pavilion (Back Pavilion) is along the tree line on the right side.
2. All beverages must be in cans or paper and plastic containers. Glass containers are not allowed.
3. All fires and cooking must be confined to portable grills under the pavilion. No open fires will be allowed.
4. **The picnic area for the Rotary – Cuzzocreo Memorial Pavilion (Back Pavilion) is defined as the pavilion, dumpster usage for garbage and picnic tables. A ball field must be requested separately when making the reservation.**
5. **The picnic area for the Fairgrounds Pavilion is defined as, the pavilion, picnic tables and dumpster usage for garbage. The Fairgrounds field area must be requested separately when making the reservation.**
6. Rental Fee must be paid prior to event, with a check payable to: **Treasurer, Town of Orange**

**ROTARY – CUZZOCREO MEMORIAL PAVILION (BACK PAVILION) \$400.00**

**FAIRGROUNDS PAVILION - \$750.00**

**Orange based non-profit organizations holding events will not be charged the rental fee but must pay a dumpster fee of \$40 for the Rotary – Cuzzocreo Memorial Pavilion and \$60 for the Fairgrounds Pavilion. Money received for these rentals will be put into a revolving fund which will be used for improvements and upgrades to the pavilions.**

7. Rental fee does not include use of permanent rest room facilities. Portas are available at both areas.
8. **Alcohol is permitted upon receiving a permit from the Orange Police Department, (at least one week in advance). Under no circumstances is alcohol permitted outside the immediate pavilion area.**
9. Water, lights and electrical outlets are available in both areas.
10. Trash must be removed from receptacles and disposed of in area dumpster.
11. The High Plains Pavilion areas officially close at sundown, unless extended hours are approved.

It is understood that all residents are entitled to reserve this area only once per season (April-October) and rain dates are not allowed in advance. Should a date be rained out, another application may be submitted during that season.

- . Exceptions to the above rules and regulations may be made by the Director upon approval of the Park and Recreation Commission.

**ORANGE PARK AND RECREATION**  
**PAVILION RENTAL**

**ALL PAVILION RENTALS MUST BE MADE WITH THE  
PARK AND RECREATION DEPARTMENT.**

**Rotary/Cuzzocreo Memorial Pavilion (Back Pavilion)**      **\$400.00**

**Fairgrounds Pavilion**      **\$750.00**

Payment must be made in the form of a check payable to: **Treasurer, Town of Orange** prior to event.

Date of event: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_ Time of event: From \_\_\_\_\_ to \_\_\_\_\_

**Number of people that will attend the event/picnic** \_\_\_\_\_

**\*\*\* If the number of people that will attend the event/picnic exceeds 300 or more the event/picnic must get approval by the Park and Recreation Commission and a fee will be set, based on the number of people attending.**

**Name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
(Street) \_\_\_\_\_ (City/State) \_\_\_\_\_ (Zip Code) \_\_\_\_\_

**Contact Number:** (      ) \_\_\_\_\_

**Email:** \_\_\_\_\_

I have read the rules and regulations for use of the pavilion areas at the High Plains Community Center.

I agree that all those attending my event/picnic shall abide by these rules or the Town shall have the right to revoke our permit.

**Print name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Revised August 2022

**In Effect : January 1, 2022**