

# Silverbrook Elderly Housing Liaison Committee Town of Orange

Meeting Minutes July 10, 2025

Meeting called to Order at 12:20pm.

**Attendees:** Sharon Ewin, Joy Habib, Stacey Johnson, Dennis Marsh, Fred Palmer.

EHM: Regional Manager, Kristy Donahue, Property Manager Shanelle Peterson, Residential Services Coordinator, Lamischa Dunston

**Review of June's Minutes:** approved (Johnson/Ewen)

## **Administrators Report:**

- Reviewed Financial Report
- Discussed Residents Meeting
- Regional Manager, Kristy Donahue will get three quotes for the AC
- Routine Maintenance – 19 Service calls, New maintenance person: Roberto
- Discussed town maintaining the grounds. Property needs to be weed trimmed and clippings need to be blown away
- Discussed pull cords in some apartments do not work properly. Does work in the office but the light outside the door may not. A vendor is coming to inspect the system,
- Discussed the roof. Various vendors looked at it and stated there is 10-20 years left on the roof life expectancy. Management said there is a need to start gathering quotes for replacement. Management will forward roofing quotes to the committee.
- Recertification – Shanelle handed out letters and will start to meet with concerned residents.
- Grant - Regional Manager, Kristy Donahue spoke to the State of Connecticut for a grant for repairs. Presently Silverbrook is not on the list. Silverbrook needs to be invited to apply.
- Regional Manager, Kristy Donahue stated that EMH would have to be hired to write the grant as it is not in the contract as written.
- Discussed Aids and their interaction with residents
- Discussion on Coffee Machine and a Beauty Salon.

## **Resident Services Coordinator Report:**

- Some residents are receiving renewal letters from Medicaid.
- Physical Fitness is continuing
- Discussed Farmers Market

## **Other Business:**

- Shanelle Peterson was introduced as the new Property Manager

Meeting adjourned at 1:18pm. (Marsh/Johnson) approved  
The next meeting will be held on August 14, 2025

Submitted by: Dennis Marsh, Recording Secretary

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