

MINUTES
Safety & Health Committee
June 21, 2023

The meeting was called to order at 10:02 a.m. in the Lower-Level Meeting Room of the Town Hall.

Present were Stacey Johnson, Ann Denny, Dan Lynch, Don Foyer, Chief Gagne, and Kathy Giotsas.

On a motion by Kathy Giotsas, seconded by Don Foyer the minutes of March 15, 2023, were unanimously approved.

Old Business:

- a. Sign for Senior Lounge Door: Stacey doesn't feel this door can be locked because the seniors are so used to entering the building through this door because it is so close to the handicap parking in the back of the building. She stated that Community Services has received ARPA funds for improvements to the building and activities. She has asked Bob Brinton to look and see if that door and the one by the custodian's office can be changed. This area is also hard to access when people park by the doors, the custodians have been asked not to park there. Dan Lynch and Don Foyer will make sure that snow does not get piled in the area behind the building.
- b. Community Center Safety & Security: Stacey said that the tiles were fixed by the front door. Dan Lynch asked if the Highway Department can get the handicap signs up righted at the back of the building.
- c. Follow up on incident reports: Ann asked John Cifarelli if we could have a copy of all incidents that happen on town property that are reported to insurance. He stated that if anything happens on town property that needs to be addressed, he tells Bob Brinton the Director of Public Works, and Michael Gray handles Board of Education properties.
- d. Health of the Tree: Don Foyer compiles the tree list in August, he will assess it then.
- e. Attic Cleaning: The cleaning has been started, Town Clerk Mary Shaw asked each department to look and see what they had that could be disposed of, and record retention forms were filled out for documents that went to shredding and Public Works employees spent a couple of days bringing down items like furniture and decorations that were brought to the transfer station. Chief Gagne said when the Police Department has items they need to witness being disposed, they bring it to the burn plant in Bridgeport and it costs \$300 per ton so if any departments have anything in the future they are welcome to combine it with the Police Department.

New Business:

- a. Health Updates: Noone from the Health Department or OVNA was present for an update. Ann let everyone know that the public health nurse came around to town departments today with a survey, the Health Department is encouraging residents to complete to help them improve and understand the current health status of the community. It will be on the website and paper copies are available in town buildings.
- b. Other New Business: Community Services and the Police Department are hoping to collaborate on a new program to perform wellness checks on the town's elderly population and those that are isolated.

There was no other new business, on a motion made by Chief Gagne, seconded by Don Foyer, and unanimously carried, the meeting adjourned at 10:35 a.m. The next meeting is September 20, 2023.

Respectfully submitted,
Ann Denny Secretary

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MINUTES
Safety & Health Committee
March 15, 2023

The meeting was called to order at 10:10 a.m. in the Lower-Level Meeting Room of the Town Hall.

Present were Stacey Johnson, Ann Denny, Brian Slugoski, Don Foyer, and Kathy Giotsas.

On a motion by Don Foyer, seconded by Ann Denny the minutes of March 16, 2022, and September 21, 2022, were unanimously approved.

Old Business:

- a. Sign for Senior Lounge Door: Stacey will follow up with Dennis Marsh to find out what kind of sign needs to be ordered and then will ask Sylvie in Public Works to order it.
- b. Community Center Safety & Security: John Stewart was not present to ask about the repair of the missing tiles. Stacey has noticed a few more missing and will follow up with John Stewart.

New Business:

- a. 2023 Meeting Dates are March 15, 2023, June 21, 2023, September 20, 2023, and December 13, 2023.
- b. Review of 2022 Incident Reports: Ann handed out the OSHA log of work related injuries and illnesses for 2022. There were 9 cases in total 3 Highway Department, 4 Police Department, and 2 at the Transfer Station. Discussion ensued whether there was anything that training could help prevent. Ann will ask Karin if there is a report of all items submitted to our insurance carrier related to all incidents in the town.
- c. Health Updates: Covid precautions and vaccine clinics: Brian Slugoski reported there are no covid protocols in place at this time and the next vaccine clinic is scheduled for March 20th. There have been about 170 cases this year in town compared to about 800 at this time last year.
- d. Other New Business:
Brian asked about the health of the tree in the front of town hall. Don Foyer will check and see if it is dead.
Don asked about the amount of boxes being stored in the attic and has a concern about the weight of items in the attic. Ann will ask Mary Shaw to look into the laws on records retention and see if some of the old records can be disposed of. There may be a state contract for shredding that we can utilize.

There was no other new business on a motion made by Don Foyer, seconded by Ann Denny and unanimously carried, the meeting adjourned at 10:39 a.m. The next meeting is June 21, 2023.

Respectfully submitted,

Ann Denny
Secretary

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