

Silverbrook Elderly Housing Liaison Committee Town of Orange

Meeting Minutes June 12, 2025

Meeting called to Order at 12:17pm.

Attendees: Sharon Ewin, Joy Habib, Stacey Johnson, Dennis Marsh, Fred Palmer. EHM: Regional Manager, Kristy Donahue, Residential Services Coordinator, Lamischa Dunston

Review of May's Minutes: approved (Habib/Palmer)

Administrators Report:

- Reviewed Financial Report
- Discussed AC in common areas not working
- Cultural Committee continues to meet
- Discussed Monthly Residential meeting was held yesterday. Residents concern about the rent increase that is set to go into effect August 1, 2025
- Next Cultural Committee meeting is scheduled for June 27
- 16 maintenance repair tickets submitted in May.
- Staffing consists of Marybeth onsite Mondays, Lamischa Dunston, resident services coordinator onsite 5 days, Maintenance onsite 5 days, Jaime Fields onsite 4 times a month, Kristy Donahue was introduced as a Regional Manager assigned to Silverbrook Estates.
- Expected start date for new Property Manager is June 25
- Expected start date for new maintenance person is July 10
- Justis is a new temporary administrative assistant

Resident Services Coordinator Report:

- 100 residents were provided coordinator's services. 34 unduplicated
- No residents off site for 30 days
- One resident passed away
- Resident express concerns regarding rent increase on August 1-2025

Other Business:

- Board asked why the needs assessment report stated the roof needs replacing after 10 years for a 30-year roof
- Discussed waiting list
- Committee decided to continue to meet throughout the summer

Meeting adjourned at 1:18pm. (Ewen/Habib) approved

The next meeting will be held on July 10, 2025

Submitted by: Dennis Marsh, Recording Secretary

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1:3:08
TOWN CLERK'S OFFICE
RECORDING OFFICE
SILVERBROOK ESTATES
ORANGE, CT