

# OGAT



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## UNAPPROVED SPECIAL MEETING MINUTES May 18, 2023

**Present:** Chairman Sol Silverstein, Gary DelPiano, Mike Muttitt, Assistant Coordinator Chris Kelly.

**Please Note:** As there was no quorum, no votes were taken.

Chairman Silverstein convened the meeting at 7:50 pm.

**Questions & Comments:** The town conducted a purge of items stored in the Town Hall attic and requested that OGAT identify any of our items stored there that could be thrown away. Assistant Coordinator Kelly reviewed and discarded most of our items stored there. There is still a file cabinet of old programs on VHS tape and DVD.

**Approve Minutes of February 9, 2023 Meeting:** Tabled.

**Budget Review.** The current budget and the FY 2023-2024 were reviewed.

### **Coordinator's Reports:**

**Coordinator's Report February, 2023:** As of February 28<sup>th</sup>, there were 97 meetings and other events cablecast during the fiscal year. Opening and closing titles were created for the bicentennial interview programs. The OGAT Studio has been functioning properly. Assistant Coordinator Kelly reported that there were 57 Live Hits on TelVue CloudCast, 22 VOD Hits on TelVue CloudCast and 1776 You Tube + VOD Hits in February.

**Coordinator's Report March, 2023:** As of March 31<sup>st</sup>, there were 109 meetings and other events cablecast. The OGAT studio continued to function smoothly except for a

full week shut down caused by a damaged line at Optimum. The Optimum and Frontier equipment has been functioning without issues. Assistant Coordinator Kelly reported that there were 97 Live Hits on TelVue CloudCast, 111 VOD Hits on TelVue CloudCast and 1519 You Tube + VOD Hits.

**Coordinator's Report April, 2023:** As of April 30<sup>th</sup>, there were 123 meetings and other events cablecast. The OGAT studio continues to function smoothly and the Optimum and Frontier equipment has been functioning without issues. Assistant Coordinator Kelly reported that there were 55 Live Hits, and 50 VOD Hits on TelVue CloudCast. There were also 906 YouTube Live + VOD Hits.

**Bicentennial Activities:** Mr. DelPiano asked how many Bicentennial interviews had been recorded. Mr. Kelly stated that 37 were recorded in the initial effort. All 37 have been uploaded to YouTube and are also being shown in batches on Channel 79 and TelVue CloudCast. He recently recorded another one at the request of Selectperson Judy Williams, and she may ask him to do a few more. Mr. DelPiano recommended running the shorter interviews instead of the bulletin board when there was a long gap between programs.

**Action Item List:** The action item related to the bicentennial was closed. Mr. DelPiano asked if a program schedule can be shown on OGAT. Mr. Kelly will contact TelVue to see if there is a way to automatically generate and broadcast a schedule periodically based on the uploaded programs. This was added to the action item list.

**Cable Advisory Council (CAC) Grant:** Mr. Kelly presented his first draft wish list for the next grant. Several currently needed lower cost items such as cables, mounts and consumables will be purchased immediately using OGAT funds rather than CAC grant funds.

**Inventory:** The inventory needs to be updated for network card purchased in May and to reflect the items discarded during the attic cleanup.

**Vacancies:** There are now 4 vacancies due to the recent passing of committee member Robert Kelly. First Selectman Zeoli is still looking for volunteers.

**Program Request Form Update:** Chairman Silverstein presented proposed changes to the form to remove VHS tapes and add flash drives and other media.

**Policies and Procedures Update:** Chairman Silverstein presented proposed changes to the Procedures document to reflect changes in technology, copy pricing and organizational names. Mr. Muttitt said he will review both documents and recommend additional updates if any.

**The meeting was adjourned at 9:00 pm.**

Respectfully submitted,  
Sol Silverstein  
Chairman