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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS**

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COMMISSIONER CHRISTOPHER CARVETH  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER MARIAN HURLEY

**BOARD OF POLICE COMMISSIONERS  
Immediately following Traffic Authority Meeting  
Monday May 11, 2020**

**Notice: In accordance with Governor Lamont's Executive Order 7B regarding the COVID-19 Pandemic, this meeting was held remotely with no in-person attendance.**

**Unapproved Minutes**

Commission Chairman Barton called the meeting of the Board of Police Commissioners to order at 4:46p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Christopher Carveth  
Commissioner Roy Cuzzocreo

**Commissioners Absent:**

Commissioner Mark Grasso  
Commissioner Marian Hurley

**Also Present:**

Police Chief Robert Gagne  
Assistant Chief Max Martins  
Commission Secretary Kathy Gulia

*Michael A. O'Sullivan*  
TOWN CLERK  
2020 MAY 12 PM 2:19  
ORANGE, CONN  
TOWN CLERK'S OFFICE  
RECEIVED FOR RECORDS

**Minutes**

Commissioner Carveth, seconded by Commissioner Barton, made the motion to approve the minutes of the March 16, 2020 meeting. **The motion passed unanimously.**

**Reports**

**Activity of the Department-** Assistant Chief Martins discussed March and April statistics with the Commissioners. The Board was informed that in March there were 27 criminal arrests and 109 motor vehicle citations. There was 1 commercial and 1 residential burglary and 2 stolen motor vehicles. In addition, there were 33 larcenies and 54 motor vehicle accidents. There were 4,160 calls for service that generated 407 written reports. In April there were 12 criminal arrests and 26 motor vehicle citations. There was 1 commercial burglary and 4 stolen motor vehicles. In addition, there were 23 larcenies and 27 motor vehicle accidents. There were 3,847 calls for service that generated 218 written reports. Assistant Chief Martins advised that the changes in April are due to COVID-19 and emphasized the continued need for residents to lock their vehicles.

### Reports (continued)

Chief Gagne reported that the Records Division took in the following revenue in March report sales \$315.55, fingerprints \$25.00, permits \$290.00, and parking tags \$50.00 for a total of \$680.55. In April, the only revenue was report sales of \$157.00 due to COVID-19.

### Expenditures

Chief Gagne highlighted expenditures for March and April including, training, a polygraph exam, medical supplies, DARE supplies, a sanitizing machine and the final payment to Bismark for the cell block renovation.

### Budget Balances

Chief Gagne advised that the budget is in good order, overtime is down due to vacations being cancelled.

### Old Business

COVID-19: Chief Gagne updated the Board on the policies we have made and modified as the pandemic has progressed. Our building is closed, all employees have daily temperature checks and wear masks, Records requests are done online and officers wear three different levels of masks depending on the interaction and situation. We are also closely working with our sponsor hospital for a modified response to certain medical calls in an effort to protect our officers. The ISU detectives are working different shifts and the civilians were on a modified schedule.

FBI Computer Task Force: Detective Menga will be sworn in, in the near future and will be working at the FBI 1-2 days per week.

2020-2021 Budget: Chief Gagne reported that the proposed budget is online for residents to view. Our request for an officer, vehicles and the server room project were removed.

### New Business

On-line training: The last training session we had scheduled was cancelled due to COVID-19. POST has offered extensions and we will be utilizing Attorney Daigle for some online training.

Carport – CT Green Bank: A solar company approached the Town and is proposing to add panels here and constructing a car-port which will have solar panels on it. Project is in the discussion stage.

Racial Profiling Report 2018: We received 5<sup>th</sup> place for rate of car stops (#stops/per residents). Our speeding numbers were very low, we are working with AccuCom on a data collection issue we are having.

### Correspondence

Thank you letter from Charles Sherwood for Sgt Murphy thanking him for serving as an oral board panelist for recruits.

Thank you letter from Andrew Messoro thanking Lt. LaPlante for his assistance with his child.

Email from Lt. LaPlante conveying a thank you call from a resident to Officers Capozzo and Taylor for their professionalism and quick response in helping locate her husband.

Letters from Chief Gagne to Dispatchers Mirmina, Welch, H. Winchell, J. Winchell and Szarmach thanking them for their service and dedication in honor of National Telecommunicators Week.

Letter from DSET thanking the dispatchers for National Telecommunicators Week.

Thank you letter from Sarah Griffin to Officer Amarone for his assistance when her car was broken down.

### Personnel

Retirement letter from Lieutenant LaRock: Chief Gagne informed the Commissioners that Lieutenant LaRock retired effective May 1, 2020. Commissioner Cuzzocreo, seconded by Commissioner Carveth made a motion to accept with extreme regret Lieutenant LaRock's retirement letter. **The motion passed unanimously.** Chief Gagne shared a copy of the letter he sent Lt. LaRock for her outstanding service.

Commissioner Cuzzocreo, seconded by Commissioner Carveth made a motion to enter Executive Session to discuss Personnel at 5:22 p.m. **The motion passed unanimously.** The Board invited Chief Gagne, Assistant Chief Martins and Board Secretary Kathy Gulia into Executive Session.

Commissioner Carveth, seconded by Commissioner Cuzzocreo made a motion to bring the Board out of Executive Session at 5:32 p.m. **The motion passed unanimously.**

Commissioner Cuzzocreo, seconded by Commissioner Carveth, made a motion to adjourn the meeting at 5:38 p.m. **The motion passed unanimously.**

Respectfully Submitted,  
Kathy Gulia, Board Secretary



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**ORANGE DEPARTMENT OF POLICE SERVICE  
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY**

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COMMISSIONER MARIAN HURLEY  
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO  
COMMISSIONER CHRISTOPHER CARVETH

**TRAFFIC AUTHORITY  
Monday May 11, 2020 – 4:30 p.m.**

**Notice: In accordance with Governor Lamont's Executive Order 7B regarding the COVID-19 Pandemic, this meeting was held remotely with no in-person attendance.**

**Unapproved Minutes**

Pledge of Allegiance

Commission Chairman Barton called the Traffic Authority Meeting to order at 4:38 p.m.

**Commissioners Present Were:**

Commissioner Jack Barton  
Commissioner Chris Carveth  
Commissioner Roy Cuzzocreo

**Commissioners Absent:**

Commissioner Mark Grasso  
Commissioner Marian Hurley

**Also Present:**

Police Chief Robert Gagne  
Assistant Chief Max Martins  
Commission Secretary Kathy Gulia

**Minutes**

Commissioner Carveth, seconded by Commissioner Barton, made the motion to approve the minutes of the March 16, 2020 Traffic Authority Meeting. **The motion passed unanimously.**

**Old Business**

Chief Gagne reported that many charity rides have been cancelled due to COVID-19.

**New Business**

None

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TOWN CLERK'S OFFICE  
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Michael B. O'Sullivan  
TOWN CLERK

**Correspondence**

Sylvester Salcedo – speed limit on Route 34. Chief Gagne advised the Board that the State checked the signage and we are monitoring speed. He emailed Mr. Salcedo and explained that the speed limit and signage are appropriate and we will continue with enforcement.

Rumble strips on Rt 121 – The State of CT will be adding rumble strips between Wepawaug Road and Robert Treat Drive.

RRFB – Chief Gagne reported that the State would like to add RRFB signals on Rt 114 near Shepard Lane. Chief Gagne and Town Engineer Bob Brinton advised First Selectman Zeoli against adding these.

Commissioner Carveth, seconded by Commissioner Barton made a motion to adjourn the meeting at 4:46 p.m.  
**The motion passed unanimously.**

Respectfully Submitted,  
Kathy Gulia, Board Secretary