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## Orange Parks and Recreation Commission Meeting

Town Hall Meeting Room– 7:30 p.m.  
January 28, 2026

(Unapproved)

### ATTENDANCE

**Commissioners Present:** James O'Connor, Chuck Stackpole, Stephen Bspuda, Allison Correia, Deborah Davis, Dan Zapatka, and Jack Pritchard

**Commissioners Absent:** William Nicoletti, and Matt Shaw

**Staff:** Dan Lynch, Director of Parks and Recreation; Deborah Satonick, Recording Secretary

### 1. CALL TO ORDER

- Chairman O'Connor called the meeting to order at 7:40 p.m. and asked members to introduce themselves.

### 2. PUBLIC DIALOGUE

- There was no public dialogue at this time.

### 3. MINUTES – November 19, 2025

*Commissioner Bspuda made a motion to approve the November 19, 2025 Parks and Recreation minutes, seconded by Commissioner Stackpole. All were in favor and the motion **PASSED.***

### 4. OLD BUSINESS

- Mr. Lynch advised that he would be addressing any old business during his Director's Report.

### 5. NEW BUSINESS

#### A. Grounds and Facilities – Commissioner Bspuda

- Commissioner Bispada had nothing to report at this time. Mr. Lynch reported that the ground crew is very busy with snow removal and that there is more snow expected this coming Sunday. The ice rink is available for skating but the ponds are covered in snow.

#### **B. Personnel**

- There was no report at this time.

#### **C. Budget**

- Mr. Lynch reported that he received an email from the Finance Department requesting that all line-item deficits be addressed with a line-item transfers and sent back to the Finance Department. Mr. Lynch noted that the water bill was high and he did a transfer to cover the water bill until the spring.

#### **D. Director's Report**

- Mr. Lynch reported that he received an email from the Finance Department requesting that all line-item deficits be addressed with a line-item budget transfers and sent back to the Finance Department. Mr. Lynch noted that the water bill was high and he did a transfer to cover the water bill through the spring.
- Mr. Lynch reported that winter registration for land-based programs and swim lessons began on Monday, December 22<sup>nd</sup>. All programs are available online. The fitness room is open Monday through Friday from 8:00 a.m. to 6:00 p.m. April Vacation Camp will run from April 13-17<sup>th</sup>, with daily day trips.
- Mr. Lynch thanked Ms. Shaw for helping with the updates to their website, in addition to her many other job functions as the Town Clerk. Ms. Lynch also commended Ms. Lasto in her new position as Aquatics Director. The Aquatics Report and Programs Report was included in the Commissioners' packets. Mr. Lynch advised that the Ski Bums will be held every Friday in spite of extremely cold weather. It will only be cancelled due to bus safety concerns or if Mt. Southington is closed.

### **6. CHAIRMAN'S REPORT**

- Chairman O'Connor discussed the Fred Wolfe Park Master Plan presentation, which was presented to the Board of Selectmen. He noted that the proposed trails presented some concern to residents and their opinion will be taken into consideration. He advised that he would like to discuss the phases of development of the property at the next Parks and Recreation meeting. The paving and drainage presents the highest cost factor and funding for this property will be determined by the Board of Selectmen.
- With six new all-purpose fields at Fred Wolfe Park, Commissioner Bispada noted that maintenance crew and staff will need to be added to the Parks and Recreation

Department. It was noted that the maintenance crew maintains all of the school properties and they are already overtaxed. Additional maintenance equipment might also be needed.

## **7. ADJOURNMENT**

*Commissioner Pritchard made a motion to adjourn the meeting at 8:10 p.m., seconded by Commissioner Correia. All were in favor and the motion PASSED.*

Respectfully Submitted,  
Deborah Satonick  
Recording Secretary