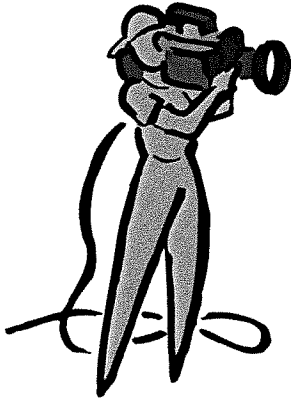


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Orange Government Access Television Committee
617 Orange Center Road
Orange, CT 06477-2499
(203) 891-4749 or (203) 891-4737

**UNAPPROVED VIRTUAL SPECIAL MEETING MINUTES
November 11, 2021**

Present: Chairman Sol Silverstein, Gary DelPiano, Mike Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:49 pm.

Note: Since a quorum was not present, no votes were taken.

Questions & Comments: Chairman Silverstein reported that he learned that the Town of Fairfield received updated digital equipment from Altice. He requested that Coordinator Davis and Assistant Coordinator Kelly contact Esme Lombard, the government liaison at Altice, to ascertain how Fairfield received the updated equipment and whether it would be possible for Orange to also receive the digital equipment.

Chairman Silverstein also reported that OGAT received a letter from a gentlemen who recently viewed the Orange 150 sesquicentennial celebration program and thought he saw himself in the film. He wanted to know when it was shot. Chairman Silverstein wrote back to him with the information he requested.

Approve Minutes: Approval of the minutes of the September meeting will be voted at the December meeting.

Budget Review. The current budget status was reviewed.

Chairman Silverstein reported that he received a memorandum from Finance Director Cifarelli outlining the procedure for the next fiscal year's budget (July 1, 2022-June 30, 2023). Mr. Cifarelli requested that departments and commissions be conservative in their budget requests and that all nonunion salaries be held at current levels. Any adjustments to those salaries will be made by the Board of Selectmen (BOS.) Chairman Silverstein created a draft budget request and narrative for review by the committee. He proposed a 0% increase budget for the next fiscal year with a request that the BOS consider salary increases for OGAT employees. The committee

members present agreed with the draft. Since the budget request is due by December 17, Chairman Silverstein will hold off submitting it until after the December 9 OGAT meeting in order to give the committee the opportunity to vote on it if there is a quorum at that time. Otherwise, Chairman Silverstein will submit the budget request as presented.

Coordinator's Report: Chairman Silverstein reviewed the Coordinator's Reports for July, August, September and October. These reports will be voted on at the December meeting.

Coordinator Davis initiated discussion of the town's bicentennial celebration which will be held in 2022. He reported that First Selectman Zeoli appointed a committee to organize the celebration. He suggested that OGAT should contact the committee to see how OGAT can assist with the celebration. Assistant Coordinator Kelly volunteered to go to the first meeting and offer OGAT's assistance or, if the Bicentennial Committee chooses to hire professionals to film the celebrations as was done for the sesquicentennial celebrations, that OGAT retain the right to broadcast it.

Action Item List: The list was reviewed and updated.

Cable Advisory Council (CAC) Grant: Chairman Silverstein reported that the final grant report was due to CAC in December. He also reported that all but one item requested on the grant application, a mixer, had been purchased. The mixer that has not been purchased is unavailable at this time, and no date can be given for when it will become available. Our vendor, B&H, informed him that they cannot place it on back order and removed it from our purchase order. The B&H website shows 2 to 4 week expected availability, but this has not changed in the last 8 weeks. In addition, the price is now shown higher than our initial quote. Chairman Silverstein signed up for email notification from B&H once it is back in stock. After searching the internet, Chairman Silverstein found that the Guitar Center is taking reservations for the mixer online, but without an expected availability date. We do not have an online account with them, but the town does have an account with the local Guitar Center. He may try going into the local store to see if he can give them a purchase order in person.

Equipment Inventory: Chairman Silverstein reported that he has updated the equipment inventory spreadsheet with all the newly acquired equipment.

Town Talk: Assistant Coordinator Kelly reported that he has been working on the Police Department's Town Talk episode.

Meeting Dates for 2022: Chairman Silverstein reviewed the proposed meeting dates for 2022 as requested by the Town Clerk's office. The proposed schedule will be voted upon at the December meeting.

Committee Vacancies: A discussion ensued as to the 3 vacancies on the committee and what can be done to fill them. It was suggested that OGAT reach out to First Selectman Zeoli to see if any of the candidates who did not get elected in the municipal elections, might want to serve on OGAT. Chairman Silverstein volunteered to contact the First Selectman.

The meeting adjourned at 8:49 pm.

Respectfully submitted,
Marlene Silverstein,
Recording Secretary