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Orange Government Access Television Committee
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UNAPPROVED VIRTUAL MEETING MINUTES October 8, 2020

Present: Chairman Sol Silverstein, Bob Kelly, Mike Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Note: Since a quorum was not present, no votes were taken.

Chairman Silverstein convened the meeting at 7:32 pm.

Questions & Comments: Coordinator Davis questioned why OGAT is not showing any scrolls on the top or bottom of the screen. Assistant Coordinator Kelly stated that there have been no requests for any notices to scroll on the screen, but he will add the program schedule to the top scroll. Mr. Davis said that he is no longer able to log in to edit the scroll as the login information has changed. He requested that Mr. Kelly provide him with the new login information.

Chairman Silverstein reported that he received a request to submit projects valued in excess of \$10000 to the Capital Planning Committee. They will be reviewing submitted projects over the next few months, and November 23rd is the deadline for getting requests to the committee. Assistant Coordinator Kelly suggested requesting equipment to be based at the Board of Education meeting room at Mary L. Tracy school to cover its meetings. The equipment we previously used there is now obsolete. Chairman Silverstein asked him to put together a list with pricing.

Approve Minutes: There were no comments on the September 10 meeting minutes. Approval of the September 10 minutes is deferred to the November meeting.

Budget Review. Chairman Silverstein reported that the town was still having some issues with the new accounting software. He provided what he received from the town. The page showing "Accounts for Town General Fund," which shows the items the town pays for, is complete and up to date. However, the page showing "Accounts for Town Exchange Fund," which shows the Cable Advisory Council (CAC) grant budget, is missing the benefits line item and contains two non-CAC grant line items that do not belong to OGAT.

Coordinator's Report: Chairman Silverstein reviewed the report. During September there were 82 Discover Live Hits. Discover Video on Demand (VOD) had no data available (this service is being discontinued). There were 131 You Tube Live & VOD hits. He also reported that the town

continued to hold virtual meetings during September. OGAT continues to cablecast and streamed most of the meetings live.

Chairman Silverstein reported that Assistant Coordinator Kelly spent several hours on the telephone with a technician from Frontier on September 9. OGAT's signal had not been going out to Frontier consistently for about 6 months even though the equipment appeared to be operating properly and OGAT had not received any notice of a problem from Frontier. Mr. Kelly and the technician traced the issue to a loose connector. No new issues with Frontier have been reported since then.

Action Item List: The list was reviewed.

Cable Advisory Council (CAC) Grant: Chairman Silverstein and Assistant Coordinator Kelly reported that OGAT continues to receive items ordered with funds received under the latest CAC Grant. Everything ordered from B&H has been received except for a camera, laser printer and computer mouse, which are backordered. The order for equipment and services from TelVue has been submitted and is in process.

During October, OGAT expects to order items with the extra funds received from CAC that were beyond what was requested in the grant application. Assistant Coordinator Kelly suggested adding a case for the PTZ camera he sometimes takes to remote shoots to the list of items to be ordered with the extra funds.

Equipment Inventory: Chairman Silverstein reported that the inventory spreadsheet was updated as new equipment was received.

Town Talk: Coordinator Davis reported that due to the Covid-19 pandemic precautions, no Town Talk episodes were produced during September and that OGAT operated mostly remotely. Assistant Coordinator Kelly said he would attempt to set up a virtual meeting with Coordinator Davis and the Police department to move the Police Academy Town Talk program along.

The meeting adjourned at 7:58pm.

Respectfully submitted,
Marlene Silverstein,
Recording Secretary