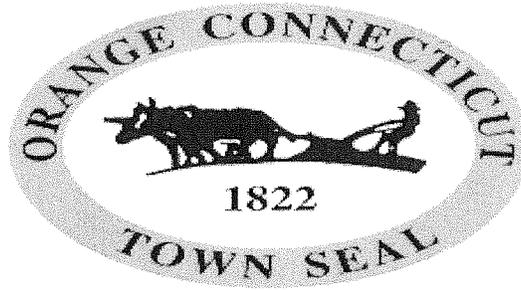


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Patrick S. O'Sullivan
TOWN CLERK



Board of Finance Regular Meeting

Zoom Meeting
Monday, September 21, 2020 7:00 p.m.

(Unapproved)

Attendance

Board Members Present: Chairman Kevin Houlihan, Vice Chairman James Leahy, Kevin Moffett, Patricia Romano, and Joseph Nuzzo

Board Members Absent: P. J. Shanley

Staff: John Cifarelli, Finance Director; Deborah Satonick, Recording Secretary

1. Call to Order & Introductions

- Chairman Houlihan called the meeting to order at 7:05 p.m. and made the introductions of everyone present. He reviewed Governor Lamont's Executive Order 7B regarding the COVID-19 pandemic. The meeting will be remote and will be broadcast live on OGAT.

2. Discussion and Vote for Air Handlers for the OBOE

- Mr. Cifarelli explained that the Orange Board of Education was simultaneously having their meeting and that Mr. Kraut might be available to answer questions on the air handlers should any arise. The request for air handlers was number seventh in priority on the Capital Projects for this year. A total of three air handlers were installed at the respective schools over this summer, but they have not yet been invoiced or paid for. The total cost was \$41,047. Mr. Cifarelli suggested a transfer from the Capital Fund to the OBOE to pay for this work.

Mr. Leahy made a motion to approve a transfer of \$41,047 from the Capital Fund to the Orange Board of Education to pay for the three air handlers that were installed at the schools this past summer. Mr. Moffett seconded the motion. All were in favor and the motion PASSED.

3. Discussion and Vote on Repairs for Peck Place Loading Dock

- Mr. Cifarelli reported that the quote to repair the loading dock at Peck Place School is \$14,150, and the loading dock is unusable in its current condition. He is not clear how the loading dock crumbled, but a member inquired if insurance would cover the repairs if it was hit.
- Mr. Cifarelli suggested that a member entertain a motion to transfer funds from the Capital Account to the OBOE to cover the cost of repair once the Town follows the normal bidding procedures.

Mr. Leahy made a motion for the Town to take bids on the repair of the Peck Place loading dock and then allocate the funds from the Capital Account to the OBOE. Ms. Romano seconded the motion and all were in favor. The motion PASSED.

4. Discussion and Vote on Account for Storm Expenses

- Mr. Cifarelli indicated that while no bills have come into the Finance Department, he was informed that the Highway Department spend approximately \$200k in cleanup and the Police Department expended \$50k in overtime, all related to the recent storms. FEMA reimbursement could take as long as a year.

Ms. Romano made a motion to transfer \$250k from the Fund Balance to the Storm Expense account, seconded by Mr. Nuzzo. All were in favor and the motion PASSED.

- Mr. Leahy suggested that the Storm Expense account be reviewed as part of the Next Steps Items and be added to the Agenda in the future.

5. Amity Update

- In spite of the COVID-19 pandemic and ongoing surplus balances over the past several years, Amity approved a 2.49% increase in their 2020-2021 budget and the adding of new administrative positions. They also increased their Medical Reserve from 25% to 30%. Mr. Nuzzo spoke with Mr. Zeoli about the Amity surplus, as it is using taxpayers' money to fund these large surpluses each year.

(Mr. Nuzzo left the meeting at 8:20 p.m.)

6. Vice Chairman's Report

- Mr. Leahy spoke in detail about the Fire truck \$50k Challenge and the GoFundme site. He is appreciative to our volunteer Fire Department and wants residents to get involved by making monetary donations to support this department.

7. Discussion and Approval of Minutes – July 20, 2020

- The Board members reviewed the July minutes and made revisions/corrections as needed.

Ms. Romano moved to approve the revised July 20, 2020 Board of Finance minutes, seconded by Kevin Moffett. All were in favor and the motion PASSED.

- Mr. Cifarelli suggested a Special Board of Finance Zoom meeting to meet with the Chairman of the Pension Board as well as Milliman. The Board members would appreciate the material in advance, prior to the actual meeting. Chairman Houlihan suggested possibly using the Orange Board of Education Meeting Room for the September meeting as it will provide ample space for social distancing.

8. Discussion and Vote to Return Excess Cost Sharing Reimbursement to OBOE

- Mr. Cifarelli received a memo from Christine Koch advising that the amount to be transferred is \$253,025.

Mr. Leahy made a motion to transfer \$253,025 from the Town General Fund to the OBOE. Ms. Romano seconded the motion and all were in favor. The motion PASSED.

9. Revenue and Expense Reports for 8/31/2020

- Mr. Leahy compared total tax collection with last year and reported that tax collection is slightly down since last year. Unpaid taxes as of October first will be charged 18% interest. Mr. Cifarelli advised that the Board should review the Supplemental Motor Vehicle line item next month. He also noted that the turf field for Amity is currently on hold. He took questions from Board members regarding the Revenue Report.
- Mr. Cifarelli reviewed the Expenditure Report with the Board members, noting that the Town is covering unemployment for camp counselors. Environmental Health will need about \$3k for refrigeration storage for the deliverance of a COVID-19 vaccine once made available. They may also ask for a generator for the building. Lastly, Mr. Cifarelli is expecting that more people may need to be hired for the election due to absentee ballots.
- The was a brief discussion on the overall economy, noting that the sale of real estate is moving very quickly. Also, many businesses are reducing their footprint by allowing employees to work from home.

10. Adjournment

Mr. Shanley made a motion to adjourn the meeting at 9:10 p.m., seconded by Ms. Romano. All were in favor and the motion PASSED.

Respectfully Submitted,

Deborah Satonick

Recording Secretary