

OGAT

2021 SEP 13 AM 10:16

*Patricia W. O'Neil*  
TOWN CLERK



Orange Government Access Television Committee  
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**UNAPPROVED VIRTUAL MEETING MINUTES  
September 9, 2021**

**Present:** Chairman Sol Silverstein, Gary DelPiano, Bob Kelly, Mike Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:35 pm.

**Questions & Comments:** None

**Approve Minutes:** Mike Muttitt, seconded by Bob Kelly, **made the motion to approve the minutes of the July 8, 2021 meeting.** The motion carried unanimously.

**Budget Review.** The town portion of the budget was reviewed. The grant portion of the budget was unavailable.

**Coordinator's Report:** Chairman Silverstein reported that the Coordinator's Reports for July and August are currently unavailable. It was a very busy past 2 months for OGAT. Chairman Silverstein reported that the video of the 8/2/2021 Town Plan & Zoning Commission meeting on YouTube had 21 minutes of just the town logo showing prior to the beginning of the meeting. He requested that Assistant Coordinator Kelly remove those 21 minutes. This also happened for a few minutes at the beginning of the 8/2 /2021 Zoning Board of Appeals meeting. In addition, that ZBA video contains the wrong meeting date within the video. Assistant Coordinator Kelly explained how he will fix those items. Chairman Silverstein also noted that during the month there have been times between programs when a message appears stating that there is no content. Assistant Coordinator Kelly corrected the problem by republishing the bulletin board content. He said he needs to do this periodically to prevent the issue from occurring. He will monitor the broadcast going forward. If the issue continues, he may have to contact TelVue.

**Action Item List:** The list was reviewed and updated. Assistant Coordinator Kelly will finalize the procedure for downloading the coordinator report data and send it to Coordinator

Davis to test it. Assistant Kelly reported that the schematic for the OGAT studio equipment is still in progress, but should be completed in the near future.

**Cable Advisory Council (CAC) Grant:** Chairman Silverstein reported that the Cable Advisory Council awarded OGAT the entire amount of our grant request rounded down to the nearest dollar. He reported that all items were ordered from our major equipment vendor except for a mixer and some cables which are currently unavailable. The cables are on backorder, but the mixer will have to be requoted when it comes back in stock. Everything else should be received within the next day or two. Chairman Silverstein also reported that he ordered the service/software extensions from TelVue today and received confirmation from them. There is only a rolling equipment case left to purchase.

**Equipment Inventory:** No new purchases have been made.

**Town Talk:** Assistant Coordinator Kelly has been working on the raw footage of the Police Academy tapes turning it into digital content. When he has completed this task, he will work with Coordinator Davis for completion. Coordinator Davis said they may also ask for assistance from the Police department.

**Input for Annual Town Report:** Chairman Silverstein reported that OGAT's portion of the annual report is due this month. He sent a draft input to the committee. There was a discussion of the 3 vacancies shown on the list of committee members at the end of the report. Gary DelPiano made a suggestion to do a mailing to every home in Orange to request volunteers to join the OGAT Committee. A discussion ensued concerning this suggestion. This will be an item on next month's agenda. Mike Muttitt, seconded by Gary DelPiano, **made the motion to accept Chairman Silverstein's report as written to be submitted to the town for inclusion in the annual town report.** The motion carried unanimously.

Bob Kelly, seconded by Mike Muttitt, **made the motion to adjourn at 8:12pm.**

Respectfully submitted,  
Marlene Silverstein,  
Recording Secretary