



ORANGE DEPARTMENT OF POLICE SERVICE
BOARD OF POLICE COMMISSIONERS

COMMISSIONER CHRISTOPHER CARVETH
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO
COMMISSIONER MARIAN HURLEY

BOARD OF POLICE COMMISSIONERS
Immediately following Traffic Authority Meeting
Monday July 13, 2020

Notice: In accordance with Governor Lamont's Executive Order 7B regarding the COVID-19 Pandemic, this meeting was held remotely with no in-person attendance.

Unapproved Minutes

Commission Chairman Barton called the meeting of the Board of Police Commissioners to order at 5:15 p.m.

Commissioners Present Were:

Commissioner Jack Barton
Commissioner Christopher Carveth
Commissioner Roy Cuzzocreo
Commissioner Marian Hurley

Commissioners Absent:

Commissioner Mark Grasso

Also Present:

Police Chief Robert Gagne
Assistant Chief Max Martins
Commission Secretary Kathy Gulia

Minutes

Commissioner Carveth, seconded by Commissioner Hurley, made the motion to approve the minutes of the June 8, 2020 meeting. **The motion passed unanimously.**

Reports

Activity of the Department- Assistant Chief Martins discussed June statistics with the Commissioners. The Board was informed that there were 18 criminal arrests and 49 motor vehicle citations. There was 1 residential burglary, 1 stolen motor vehicle and 2 recovered motor vehicles. In addition, there were 30 larcenies and 45 motor vehicle accidents. There were 3,270 calls for service that generated 325 written reports. Assistant Chief Martins reviewed the burglaries and stated that ISU is investigating.

Chief Gagne reported that the Records Division took in report sales of \$133.50 and \$1,460.00 in permits for a total of \$1,593.50.

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Expenditures

Chief Gagne highlighted expenditures for June including the purchase of training, motorcycle repairs, medical supplies, fire alarm repairs and the completion of the cell block project.

Budget Balances

Chief Gagne advised that the budget is in good order, we are working with Finance to complete the 2019-2020 expenses and to encumber some of what remains.

Old Business

COVID-19: Chief Gagne updated the Board that all of our protocols are still in place. The lobby is still closed but we are doing fingerprints and permits via appointment only. We are also working with the Zoning Department on plans for restaurants and their outdoor dining facilities.

2020-2021 Budget: Chief Gagne reviewed the budget that was approved by the Board of Finance with the Commissioners. He explained that they did not grant any increases that we had requested, including another officer and cut our Machinery and Equipment and Vehicles line items. The Machinery and Equipment has been utilized for necessary projects in the past and the plan for this fiscal year was to use it for expansion of the server room, a fire suppression system, and to update our fire alarm system. The fire alarm system is critical as the system is not ADA compliant, is antiquated and has had 6 recent false fire alarms. The vehicles will be funded from surplus salary funds. Chief Gagne also explained that there will be no short-term capital projects. We had requested funding for 26 Active Shooter kits for our officers. The Board of Finance is trying to get this project funded and Chief Gagne has also requested the Finance Board to consider the updating of the fire alarm system. The other major short-term capital expense that is of concern is the roof on the OPD building.

New Business

2019 – 2020 Annual Report: This report provides an overview of the Department's response numbers, community activities, Accreditation, the pandemic and a summary of our mission and commitments.

Correspondence

Letters from Suzanne Anderson: She sent thank you letters to all of the officers as well as Chief Gagne for their service. In the past she has painted Back our Blue rocks and dropped them off as well.

Letter from Beverly DeLauri: Thanking the Department for assisting her mother over the years.

Personnel

Retirement of Sgt. John Aquino: Chief Gagne informed the Board that Sgt Aquino retired effective June 27, 2020 after 25 years of service. He also shared the letter he wrote to Sgt. Aquino thanking him for his service. Commissioner Cuzzocreo, seconded by Commissioner Carveth made a motion to accept, with regret, Sgt. Aquino's retirement letter.

The motion passed unanimously.

Commissioner Carveth, seconded by Commissioner Hurley made a motion to enter Executive Session to discuss Personnel at 5:46 p.m. **The motion passed unanimously.** The Board invited Chief Gagne, Assistant Chief Martins and Board Secretary Kathy Gulia into Executive Session.

Commissioner Hurley, seconded by Commissioner Cuzzocreo made a motion to bring the Board out of Executive Session at 5:56 p.m. **The motion passed unanimously.**

Commissioner Carveth, seconded by Commissioner Hurley, made a motion to adjourn the meeting at 5:57 p.m. **The motion passed unanimously.**

Respectfully Submitted,
Kathy Gulia, Board Secretary



ORANGE DEPARTMENT OF POLICE SERVICE
BOARD OF POLICE COMMISSIONERS/TRAFFIC AUTHORITY

COMMISSIONER MARIAN HURLEY
COMMISSIONER ROY CUZZOCREO

COMMISSIONER JOHN BARTON

COMMISSIONER MARK GRASSO
COMMISSIONER CHRISTOPHER CARVETH

TRAFFIC AUTHORITY
Monday July 13, 2020 – 4:30 p.m.

Notice: In accordance with Governor Lamont's Executive Order 7B regarding the COVID-19 Pandemic, this meeting was held remotely with no in-person attendance.

Unapproved Minutes

Pledge of Allegiance

Commission Chairman Barton called the Traffic Authority Meeting to order at 4:38 p.m.

Commissioners Present Were:

Commissioner Jack Barton
Commissioner Chris Carveth
Commissioner Roy Cuzzocreo
Commissioner Marian Hurley

Commissioners Absent:

Commissioner Mark Grasso

Also Present:

Police Chief Robert Gagne
Assistant Chief Max Martins
Commission Secretary Kathy Gulia
Carol Martin, Lascana Homes
Michael Galante, Hardesty & Hanover
Andrea Gomes, Shipman & Goodwin LLP

Minutes

Commissioner Carveth, seconded by Commissioner Hurley, made the motion to approve the minutes of the June 8, 2020 Traffic Authority Meeting. **The motion passed unanimously.**

Old Business

None.

New Business

Lascana Homes: Prior to the discussion Commissioner Cuzzocreo advised that he will recuse himself from this discussion and vote due to his property abutting the Lascana Homes property. Commissioner Carveth made the Board and representatives from Lascana Homes aware that 20 plus years ago he worked with Attorney Hollister of Shipman and Goodwin on another land issue project.

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New Business (continued)

Carol Martin began the conversation with an overview and thanking the Board for their assistance. Michael Galante reviewed the traffic study for what will be a 46 residential unit development at 329 Smith Farm Road. Traffic studies were done in conjunction with the Connecticut DOT and focused on traffic for Route 114, Route 1, Smith Farm Road and Neenan Road and their intersections. It is anticipated that with a planned growth rate and at peak hours there will be 23 trips during the morning peak hour and 30 during the afternoon/evening peak hour. Accident data is being reviewed and will be submitted to us this week. Chief Gagne questioned the left turn coming out of the development on Smith Farm. Michael Galante agreed that turn could be a challenge at peak hours, but the overall volume is low. Discussion continued regarding the emergency access road width and the material covering it as well as a small piece of the property that Lascana Homes is working with the Town of Orange to obtain.

Commissioner Carveth, seconded by Commissioner Hurley made a motion to approve the plan subject to the requirement that the emergency access road known as an engineered geosynthetic system, which can be plastic mesh with grass and is capable of supporting the load of a fire truck, can be plowed for adequate drainage.

The motion passed 3-0 with Commissioner Cuzzocreo abstaining.

Traffic Signal Route 34 and Dogburn/Dogwood Road: Chief Gagne advised the Board of the situation with the light turning to blinking status and that we are working with the State to resolve.

Correspondence

None

Commissioner Hurley, seconded by Commissioner Carveth made a motion to adjourn the meeting at 5:15 p.m.
The motion passed unanimously.

Respectfully Submitted,
Kathy Gulia, Board Secretary