

OGAT

ORANGE, CONN
TOWN CLERK'S OFFICE
RECEIVED FOR RECORDS

2020 JUL 13 AM 8:30

Patrick B. O'Sullivan
TOWN CLERK



Orange Government Access Television Committee
617 Orange Center Road
Orange, CT 06477-2499
(203) 891-4749 or (203) 891-4737

UNAPPROVED VIRTUAL MEETING MINUTES July 9, 2020

Present: Chairman Sol Silverstein, Gary DelPiano, Tina Magyar, Mike Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:47 pm.

Questions & Comments: None

Approve Minutes: Gary DelPiano, seconded by Tina Magyar, made the ***motion to approve the minutes of the June 4, 2020 meeting.*** The motion was approved unanimously.

Budget Review. Chairman Silverstein reported that as of July 1, 2020, the town converted to a new accounting program. The staff had not gotten to creating reports with the new system at this time, so the budget report of June 18, 2020 was reviewed as this was the last report to be generated by the old system.

Coordinator's Report: Chairman Silverstein reported that some of the values in the running tally of productions and meeting shoots in the April and May coordinator reports had been in error. They have been corrected in the June report.

Coordinator Davis and Assistant Coordinator Kelly reported that June meetings were still being held virtually, and OGAT has continued to assist by cablecasting almost all meetings live.

Coordinator Davis reported that due to the ongoing Covid-19 pandemic precautions, no Town Talk episodes were produced, the OGAT studio remained closed and OGAT operated remotely during the month.

Tina Magyar, seconded by Mike Muttitt, ***made the motion to approve the June, 2020 Coordinator's Report.*** The motion carried unanimously.

Action Item List: The list was reviewed.

Cable Advisory Council (CAC) Grant: Assistant Coordinator Kelly updated the list of items to request in the grant application that was discussed at the June meeting. Based on the discussion of the revised list, the following items will be included in the grant application:

Subscriptions: TeleVue streaming and Video on Demand (VOD) service along with a streaming encoder and loudness control plugin;

Equipment & Expenses items: A new TriCaster Mini, ProTek service contracts for the new and existing Tricasters, a printer for the control room, 8 port switch, a podium, backup hard disk drives, an equipment rack, wireless mouse & keyboard, trackpad, laptop stand with swivel base;

Video Upgrade: a new camcorder, memory cards, hard carrying case, battery, charger, adapter cables, LED light kit, and camera stabilizer;

Audio Upgrade: wireless combo microphone system and a boom microphone kit; and

Funds for labor.

Assistant coordinator Kelly will clarify details of some of the items with the vendors and get back to Chairman Silverstein, so he can complete the grant request.

Equipment Inventory: The inventory spreadsheet was updated as new equipment was received.

Town Talk: Coordinator Davis reported that no progress has been made on this item because of the Covid-19 pandemic.

Mike Muttitt, seconded by Gary DelPiano, made the ***motion to adjourn*** at 8:44pm.

Respectfully submitted,
Marlene Silverstein,
Recording Secretary