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Orange Government Access Television Committee
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UNAPPROVED SPECIAL MEETING MINUTES March 12, 2020

Present: Chairman Sol Silverstein, Robert Kelly, Tina Magyar, Mike Muttitt, Coordinator Ron Davis, Assistant Coordinator Chris Kelly, Recording Secretary Marlene Silverstein

Chairman Silverstein convened the meeting at 7:40 pm.

Questions & Comments: None

Approve Minutes: Mike Muttitt, seconded by Bob Kelly, made the ***motion to approve the minutes of the December 5, 2019 meeting.*** The motion was unanimously approved.

Budget Review: The budget report was reviewed.

Coordinator's Reports:

December 2019: Coordinator Davis and Assistant Coordinator Kelly reported 62 Live Hits and 119 Video on Demand (VOD) hits. No progress was made on the Police Academy Town Talk in December. The door to the studio jammed and had to be opened with a crowbar, and the lock had to be replaced. Assistant Coordinator Kelly experimented with remote camera operation in the lower level meeting room. All the new equipment received as part of the latest Cable Advisory Council Grant is up and running well. The currently running programs and their start times were added to the scroll at the base of the screen. This addresses viewer feedback that "one must wait until a program change to find out when a desired program will be aired."

January 2020: In December there were 76 live hits and 525 VOD hits. OGAT has continued experimenting with OGAT on YouTube.

February 2020: In January there were 44 live hits and 122 VOD hits. Little progress was made on the Police Academy Town Talk program. The remote operation of the cameras in the Town Hall Lower Level Meeting Room from the OGAT Control Room seem to be working out well. OGAT is now running on YouTube. To watch, go to www.youtube.com enter "OGAT Town of Orange" in the search box and click on the Town Seal. The direct URL is: <https://www.youtube.com/channel/UC-FxU9kcpqJSkzjVXPJ8GJQ>

Mike Muttitt, seconded by Bob Kelly, **made the motion to approve the December 2019, January 2020 and February 2020 Coordinator's Reports with corrections to formatting of the "Running Tally" section of the February Report.** The motion carried unanimously.

Action Item List: The Action Item list was reviewed and updated. Chairman Silverstein asked Coordinator Davis and Assistant Coordinator Kelly to work together to try and get it done before the next Police Academy class in May.

Cable Advisory Council (CAC) Grant: Chairman Silverstein reported that the application form for the next grant was received yesterday with a due date of July 15, 2020. He requested that the coordinators and committee members come to the April meeting with suggestions.

Equipment Inventory: The inventory spreadsheet was updated as the new equipment was received.

Town Talk: Covered in the Coordinator reports.

Bob Kelly, seconded by Tina Magyar, made the **motion to adjourn** at 8:25pm.

Respectfully submitted,
Marlene Silverstein,
Recording Secretary